

MITCHELL COUNTY PARKS AND RECREATION

POLICY & PROCEDURES

Table of Contents

- 1) Operating By-Laws
- 2) Rental and Registration Fees
- 3) Ethics
- 4) Facility Rules
- 5) Youth Sports By-Laws

MITCHELL COUNTY PARKS & RECREATION

Operating By-Laws

I. OPERATING PRINCIPLES

- A. **MISSION** – To provide a wide range of recreational and leisure activities for youth and adults from all backgrounds, while developing the qualities needed to become responsible citizens and leaders. As part of that mission, the Mitchell County Parks and Recreation Department will provide organized recreational programs and activities including competition for eligible persons leading to District Tournaments and State Playoffs.
- B. **PURPOSE** – The Mitchell County Parks and Recreation Department, is an extension of the Mitchell County Government. The purpose of the department is to provide a countywide recreational outlet for every individual within the County. The primary purpose is to inject into the hearts and minds of each person a sense of morality, competition, and fair play, such that this influence will better prepare them as a citizen.
- C. **SCOPE** – The provisions set forth in these by-laws shall apply to every person who shall participate in recreational play in any capacity, unless the Recreation Director authorizes variation. The Georgia Recreation and Parks Association Athletic Manual shall be used in conjunction with these by-laws and shall precede these by-laws should they conflict.

II. RECREATION ORGANIZATION

- A. **ORGANIZATION** – The Mitchell County Recreation leagues shall be organized as stated herein:
- 1) **Local**- The Recreation Department reports to the County Commissioners in terms of direct supervision. The Mitchell County Recreation Board helps advice the Recreation Department in terms of strategy, policy, and general upkeep of athletic programs and fields. +
 - 2) **District** – Mitchell County Parks and Recreation is part of the 3rd District of the Georgia Parks and Recreation Association. A State Director directs this organization.
 - 3) **State**- parent organization of Mitchell County Parks and Recreation and is directed by a Board of Trustees, which includes an Executive Director and a President.
- B. **INTERNAL ALIGNMENT** – The Mitchell County Recreation Department shall consist of the following:
- 1) **Director** - The Recreation Director shall be completely in charge of and responsible for, the operations and overall welfare of the

department and leagues. He or she shall serve as the Recreation purchasing agent for all items of equipment, uniforms and other non-concession food items necessary for league play and operations. The Director has final decision-making authority in all Parks and Recreation matters.

- 2) **Supervisor** – The Recreation Supervisor shall have responsibility for the collection of registration and sponsor fees. He or she shall ensure proper staffing of officials, scorekeepers, concessionaires, and any other related part-time personnel for league play. One of his/her main responsibilities shall be the welfare of each player. He or she will also be responsible for scheduling and executing league play and events, as well as operational management of Centennial Football Stadium.
- 3) **Administrative Assistant** – The Administrative Assistant shall be responsible for all day-to-day office matters as well as management of the registration database. This person is responsible for printing, faxing, emailing, scanning, and copying all registration/marketing material as well as maintaining office supplies for all recreation staff.
- 4) **Tennis Professional** – The Tennis Professional shall be responsible for creating, implementing, promoting and maintaining tennis interests in Mitchell County

The Recreation Department reports to the County Commissioner in terms of direct supervision. The Mitchell County Recreation Board helps advise the Recreation Department in terms of strategy, policy, and general upkeep of athletic programs and fields.

III. POLICIES

The Mitchell County Recreation Department sets policies governing recreation. These policies may be categorized in the following classifications.

- a) Programs
- b) Facilities

A. PROGRAMS

1. It is a policy of the Mitchell County Recreation Department to carry out a well-balanced and well-planned program. Each activity should be carried through to a satisfying culmination with the guidelines and rules remaining consistent throughout the activity's entirety.
2. Emphasis should be placed on meeting the needs of the entire County and secondly the surrounding outside communities.

3. The recreation department is required to have a Recreation Supervisor to make plans for all seasonal programs and special events held.
4. Staff should endeavor to formulate a consistent set of rules/guidelines prior to all County-wide events where such rules/guidelines have not formerly been established. These rules/guidelines will be set so that ample time will be given to all participants.
5. Program activities are planned annually. This eliminates overlap in major sport programs and other activities.
6. A request for a private rental affair can only be booked when and where it will not interfere with scheduled program activities.
7. Upon completion and approval, the program(s) for the Recreation Department must be publicized so that the community will be aware of the recreational opportunities offered.

IV. FACILITIES

Mitchell County Parks & Recreation activities (scheduled or unscheduled) shall be given first priority in the use of all recreational facilities. County programs shall cancel out non-County programs when so authorized by the Director of the Department. The Department Director reserves the right to reschedule/cancel any program(s) as necessary.

1. Applications for use of recreational facilities shall be submitted to the Recreation and Parks Department Office. The application shall then be processed in accordance with this policy.
2. Applications shall be received not more than 45 days and not less than 15 days prior to the proposed event.
3. The Department Director (or their designee) shall disapprove or tentatively approve such application in writing within five working days after receipt. Such approval shall be subject to compliance by the applicant with the provisions of this Policy & Procedure.
4. The Department Director shall give final approval to applications when the following requirements have been satisfied:
 - A. The use of the facility requested will serve the public and promote recreation in the community.
 - B. Cleaning/Damage Deposit - \$100 money order or cashier's check payable to the Mitchell County Parks & Recreation Department shall be made by all applicants to insure adequate cleanup of the facility. Upon determination by the Department Director (or their designee) that there has not been any damage to or the need for repair to the County facilities because of the activity and that the facility has been properly cleaned of all trash and debris the cleanup/damage deposit will be returned to the applicant.

5. Concessions are available at outdoor athletic facilities through the Mitchell County Parks & Recreation Department and the Recreation Department is solely in charge of concessions for County Recreation events.
6. All facility rules, regulations and ordinances must be observed.
7. *The Department Director, in their discretion may cancel approved applications up to ten days from the proposed event when the facility is needed for County programs.*
8. A 48-hour cancellation notice is required by the applicant to receive a full refund. If the applicant fails to give 48-hour cancellation notice, the monies collected for the rental will be retained by the Mitchell County Parks & Recreation Department.
9. All monies collected for rentals, program fees, etc. shall be paid in full in advance and must be receipted in the proper receipt book.

Athletic Facility Fees

1. Centennial Sports Complex – Baseball Fields (PER FIELD)
 - A. \$20 per hour, per field or \$125 per day, per field without use of lights
 - B. \$35 per hour, per field or \$175 per day, per field with use of lights
 - C. \$100 Cleaning/Damage Deposit due at the time of reservation.
Deposit is refundable if the facility is cleaned at the conclusion of the event and there is no property damage.
 - D. All fees are due 72 hours prior to the event.
 - E. Event Security – Renter is responsible for Event Security and proof must be shown to Recreation Department 72 hours in advance of said event.
2. Eubanks Park – Baseball Fields (PER FIELD)
 - A. \$20 per hour, per field or \$125 per day, per field without use of lights.
 - B. \$35 per hour, per field or \$175 per day, per field with use of light
 - C. \$100 Cleaning/Damage Deposit due at the time of the reservation.
Deposit is refundable if the facility is cleaned at the conclusion of the event and there is no property damage.
 - D. All fees due 72 hours prior to the event.
 - E. Event Security – Renter is responsible for Event Security and proof must be shown to Recreation Department 72 hours in advance of said event.
3. Soccer Complex – (PER FIELD)
 - A. \$20 per hour, per field or \$125 per day, per field without use of lights
 - B. \$35 per hour, per field or \$175 per day, per field with use of lights
 - C. \$100 Cleaning/Damage Deposit due at the time of reservation.
Deposit is refundable if the facility is cleaned at the conclusion of the event and there is no property damage.
 - D. All fees due 72 hours prior to the event.

- E. Event Security – Renter is responsible for Event Security and proof must be shown to Recreation Department 72 hours in advance of said event.
4. Centennial Stadium (Football Field)
- A. \$800 per day
 - B. \$100 Cleaning/Damage Deposit due at the time of reservation. Deposit is refundable if the facility is cleaned at the conclusion of the event and there is no property damage.
 - C. All fees due 72 hours prior to the event.
 - D. Event Security – Renter is responsible for Event Security and proof must be shown to Recreation Department 72 hours in advance of said event.
 - E. One million dollars of liability insurance is a requirement for rental of Centennial Stadium.

Mitchell County Parks & Recreation Registration Fees

Registration Fee:

\$30.00 per child with every sport with the EXCEPTION of Tackle Football and that fee is \$50.00. Wrestling registration fee will be \$60.00.

V. ETHICS

Notice to All Participants, Parents/Care Givers and Coaches

The following code of ethics is for all participants, parents/guardians, coaches, and spectators. These ethics are for all Mitchell County Recreation Department sponsored events and athletic programs.

*By registering a child/ward for Recreation Department athletic programs, the parents or guardians willingly consent to abide by these rules/codes of ethics. These ethics exist solely to make events and athletic programs safe and enjoyable for all. **The Mitchell County Parks & Recreation Department reserves the right to temporarily suspend or permanently terminate any player, coach, parent/guardian, or spectator for inappropriate or wrongful conduct in the course of any program.***

Players Code of Ethics

Coaches and parents have a responsibility to provide the best experience for the youth in sports programs. However, the players also have certain responsibilities related to their participation. The Players Code of Ethics should be read and kept by each participant.

I hereby pledge to be positive about my youth sports experience and accept responsibility for my participation by following this Players Code of Ethics Pledge.

I will encourage good sportsmanship from fellow players, coaches, officials and parents at every game and practice by demonstrating good sportsmanship.

I will attend every practice and game that I can and will notify my coach if I cannot.

I will do my very best to listen and learn from my coaches.

I will treat my coaches, other players, officials, and fans with respect regardless of race, sex, creed or abilities and I will expect to be treated accordingly.

I deserve to have fun during my sports experience and will alert parents or coaches if it stops being fun!

I will encourage my parents to be involved with my team in some capacity because it is important to me.

I will do my very best in school

I will remember that sports are an opportunity to learn and have fun.

I will follow the rules and regulations applicable to whatever program I am participating in, including those rules and regulations which may be applicable to any building, field, court, or gym where the program takes place.

Parents Code of Ethics

I hereby pledge to provide positive support, care and encouragement for my child participating in youth sports by following this Parents Code of Ethics Pledge.

I will encourage good sportsmanship by demonstrating positive support for all players, coaches and officials at every game, practice or to the youth sports events.

I will place the emotional and physical well being of my child ahead of a personal desire to win.

I will help assist my child to play in a safe and healthy environment by making sure he/she does not wear any clothing/jewelry, which may pose a risk of injury to my child or any other participant.

I will support coaches and officials working with my child, in order to encourage a positive and enjoyable experience for all.

I will demand that my child is free of drugs, absolutely no tobacco, and alcohol, and will refrain from their use at all youth sports events.

I will, as a parent, not use any tobacco, drugs, or alcohol at any sporting event.

I will remember that the game is for the youth not for the adults.

I will do my very best to make youth sports fun for my child.

I, as a parent, agree to use no foul language of any form during youth sporting events.

I will ask my child to treat other players, coaches, fans, and officials with respect regardless of race, sex, creed or ability.

I promise to help my child enjoy the youth sports experience by doing whatever I can, such as always being a respectable fan, and assisting with coaching or providing transportation when I can.

I will instruct my child that being a good sport means he/she must never fight with other participants or use abusive language during athletic programs.

I will instruct my child to follow the rules and regulations applicable to whatever program he/she is participating in and to instruct my child to follow those rules and regulations which may be applicable to any building, field, court or gym where the program takes place. I also agree to abide by all rules and regulations applicable to specific venues where my child's program takes place.

Coaches Code of Ethics

As a volunteer coach in any Mitchell County Parks & Recreation Department athletic program, I will pledge as follows:

I will use absolutely no drugs, alcohol, or tobacco.

I will place the emotional and physical well-being of my players ahead of a personal desire to win.

I will use no foul language of any form during any sporting events.

I will treat each player as an individual, remembering the large range of emotional and physical development for the same age group.

I will do my best to provide a safe playing situation for my players.

I will promise to review and practice basic first aid principles needed to treat injuries of my players.

I will do my best to organize practices that are fun and challenging for all my players.

I will lead by example in demonstrating fair play and sportsmanship to all my players and players of opposing teams.

I will provide a sports environment for my team that is free of drugs, tobacco, and alcohol, and I will refrain from their use at all youth sports events.

I will be knowledgeable in the rules of each sport that I coach, and I will teach these rules to my players.

I will use coaching techniques appropriate for all of the skills that I teach.

I will remember that I am a YOUTH sports coach, and that the game is for children NOT adults.

I will follow the rules and regulations which may be applicable to specific athletic programs which I am coaching and the rules and regulations for the building, field, court or gym where I am coaching.

VI. RULES

Rules and Regulations of the Mitchell County Parks & Recreation Athletic Facilities and Parks

The following rules and regulations apply to the Mitchell County Parks & Recreation Department athletic facilities and parks. These rules and regulations must be observed but they are not meant to be an exhaustive list of every possible permitted or prohibited activity. Applicable law, including, but not necessarily limited to, city/county ordinance and state and federal law, may provide additional regulations. Also, additional rules may exist, which may be applicable to a specific recreational venue.

Athletic Field Rules

We ask your cooperation and compliance with the following rules related to the Mitchell County Parks & Recreation Department athletic fields. Your use of these areas means that you voluntarily consent to abide by the following:

No Pets, Scooters, Bicycles, Skates or Skateboards

No Profanity

No Tobacco Products Allowed

No Glass Containers

No Alcoholic Beverages

No Climbing Fences

Place all trash in receptacles

Shirts and Shoes must be worn at all times

Only players, coaches and umpires/referees are allowed on the field, court, or in the dugouts

Adult supervision of all children is required

All participants and spectators are expected to be on their best behavior at all times

Participants and spectators assume all risk of injury, damage, or loss sustained on the premises.

Proper conduct is expected. Participants or spectators not complying will be asked to leave and the County reserves the right to pursue more formal action if necessary.

The Mitchell County Parks & Recreation Department reserves the right to terminate or suspend any person's use of any athletic field at any time for wrongful conduct as stated above or otherwise.

Park Rules

The parks belonging to the Mitchell County Parks & Recreation Department are for the public's enjoyment, relaxation and family fun so please follow all park rules. Anyone disobeying park rules will be asked to leave by Department staff and the county reserves the right to take more formal action if necessary.

Park hours shall be posted at the individual park facilities

Be courteous to others

Protect the wildlife by staying clear of animals that inhabit the park

Put all trash in the containers provided

No alcohol, tobacco, drugs, or profanity is allowed

No gambling is allowed at any park facility

No glass containers allowed

No tobacco usage of any form in the playground area

No fireworks

There shall be no soliciting within any park or recreation area

There shall be no propelled or flying objects, including but not limited to, model airplanes, rockets, horseshoes, arrows, golf balls or rocks unless in a designated area with the permission of the director.

The Mitchell County Parks & Recreation Department reserves the right to terminate or suspend any person from the premises at any time for wrongful conduct as stated above or otherwise.

Tennis Court Rules

*We ask your cooperation and compliance with the following rules related to the Mitchell County Recreation Department tennis courts. **Your use of the tennis courts mean that you voluntarily consent to abide by the following:***

One-hour time limit, while others are waiting.

Tennis shoes are the only shoes allowed on court

No skateboards, bicycles, or other wheeled objects on courts

Only persons playing may be allowed in fenced area

No profanity, abusive behavior, or racket throwing

No alcohol, tobacco, drugs is allowed

No gambling allowed

Do not sit or lean on nets

Tennis courts are for playing tennis only

Please help to keep these courts clean by placing all trash in receptacles

Shirts and shoes must be worn at all times

Adult supervision of all children is required at all times

All participants and spectators are expected to be on their best behavior at all times

All participants and spectators assume all risk of injury, damage or loss sustained on premises.

Proper conduct is expected. Participants and spectators not complying will be asked to leave and the county reserves the right to take more formal action if necessary.

This list is not meant to be an exhaustive list of prohibited or permitted activities. The Mitchell County Parks & Recreation Department reserves the right to terminate or suspend any person's use of the tennis courts at any time for wrongful conduct as stated above or otherwise.

Gymnasium Rules

*We ask your cooperation and compliance with the following rules related to the use of the Mitchell County Parks & Recreation gymnasium. **Your use of the gym means that you voluntarily consent to abide by the following:***

No tobacco usage, alcoholic beverages, drugs, weapons or gambling allowed.

No jewelry shall be worn which may pose a risk to participants and no clothing shall be worn which may pose a risk to participants.

No dunking or hanging on rims or nets

No running, horseplay, or disorderly conduct allowed

No horseplay or any other unruly behavior at games whether in hallway or on court.

Recreation Department staff shall have the discretion to determine all gym use in regard to MCRD sponsored events or athletic programs

Mitchell County Parks & Recreation Department is not responsible for lost or stolen items

No abusive or inappropriate behavior

Play at your own risk. The Mitchell County Parks & Recreation Department is not responsible for injuries.

No glass containers are allowed.

All trash shall be placed in a trash-can

If a participant or spectator causes damage to the gym, they shall be responsible to pay for such.

Spectators must stay clear of the playing area at all times

Participants must stay in their designated team areas during games.

Parents/guardians/caretakers remain responsible for the supervision and whereabouts of their children/wards while in the gym or in adjoining vicinity thereof.

Spectators shall have no noisemaking devices such as whistles, cowbells or other such devices

The Mitchell County Parks & Recreation Department reserves the right to terminate or suspend any person's use of the gym at any time for wrongful conduct as stated above or otherwise.

NO TOLERANCE RULE

The following activities will not be tolerated and offender may be subject to suspension, expulsion and/or criminal prosecution. These rules apply to all such as: spectators, coaches, players, game officials and parents. Please advise that we are promoting a positive atmosphere and good sportsmanship.

- **TOBACCO USAGE DURING LEAGUE PLAY AND PRACTICES**
- **ALCOHOLIC BEVERAGES**
- **FIGHTING**
- **STEALING**
- **PROPERTY DAMAGE**
- **TRESPASSING**
- **DISORDERLY CONDUCT**
- **CRIMINAL DAMAGING**
- **LITTERING**
- **LANGUAGE (foul or inappropriate)**
- **WEAPONS OF ANY SORT**
- **OTHER GUIDELINES SET IN OUR SPORTS BY-LAWS/POLICIES UNDER CONDUCT**

This list is not meant to be an exhaustive list of prohibited or permitted activities. The Mitchell County Parks & Recreation Department reserves the right, as determined by its employees and the staff of the Recreation Department, to terminate or suspend any person from the premises at any time for wrongful conduct as stated above or otherwise.

MITCHELL COUNTY PARKS & RECREATION DEPARTMENT

YOUTH SPORTS BY-LAWS

I. GOVERNING BODY

- A. The Mitchell County Recreation Department
- B. Georgia Recreation & Park Association Athletic Manual

II. AGE CONTROL DATES - each sport shall be governed by the following:

September 1st of current year will be the Age Control Date for all sports with the EXCEPTION of Basketball. The age control date for Basketball will be September 1st of the prior year.

III. REGISTRATION

- A. Eligibility Requirements:
 - A. A player must reside in Mitchell County, go to a school in Mitchell County, or have a parent who works in Mitchell County. Players from neighboring counties are allowed to play in MCRD youth sports, provided their home county does not have a competing program.
 - B. MCRD reserves the right to not release any player who is playing for another agency in terms of All Stars.
 - C. Parent or guardian of 18 years or older must sign registration form or participation in MCRD sports.
 - D. No participant may request a particular team or coach.
 - E. Siblings will be placed on same teams if each child meets the age criteria for said sport.
 - F. Any eligibility issue not covered here will be referred to the GRPA manual.
- B. Registration dates will be established by the department and publicized by means of newspapers, cable, fliers & internet.
- C. If there are not enough participants registered at the end of required dates, the dates will be extended until teams are filled if time permits. Otherwise, a full refund will be granted to those who did register.
- D. Registration fees will not be refunded after the player has been placed on a team.

IV. SELECTION OF COACHES

- A. All head coaching slots will be considered according to the applications turned into the department. Slots will be filled, in no certain order, by the following criteria: experience and ability, attitude and knowledge of the game. All applicants must fill out a background check also. **Background checks must**

be turned in and cleared before any participation with teams. The department will have the final authority on selection of coaches.

- B. Assistant coaches must also fill out an application and background check before any participation.
- C. The Parks & Recreation Department reserves the right at any time to remove a coach from his or her position due to misconduct, lack of interest in the team, failure to practice the team reasonably, excessive failure to attend games, etc.
- D. Coaching packet will be handed out prior to season. Packet will include but not limited to rules, policies, procedures, and responsibilities.

V. COACH'S RESPONSIBILITIES

- A. Read thoroughly, understands, and abides by the by-laws and league rules.
- B. Contact and inform each player on his/her roster of practices and games.
- C. Ensure the team has scheduled practice at least once before the season begins making sure field and accessories are secured and gates are locked.
- D. Coaches must report to the department when a player quits as soon as possible so that the vacancy can be verified and filled.
- E. There will be **NO** tobacco products or alcohol used during games, practices or any other time while participating in our program.
- F. Coaches will only be allowed to participate with ONE All Star team as either Head Coach or Assistant Coach at a time.

VI. DRAFT PROCEDURES

- A. Teams will be selected by one of the following:
 - a. Player Draft
 - b. Schooling Attending
- B. A meeting to draft players will be held with head coaches. On Draft Day, Head Coaches only unless given specific permission by the Recreation Department to have an extra person to help the Head Coach. This will be limited to one person IF allowed and that is all. Coaches are only guaranteed their child or grandchild when drafting a team. At this time, they will receive their coaching packet to include but not limited to rules, policies, procedures, and responsibilities. If there are any concerns/questions they will need to be raised at this meeting. At the close of the meeting the waiting list will go into effect. Guidelines for the waiting list will be followed from this point. If a league is not filled, players will be added to fill teams in order of registration.
- C. Trades will **ONLY** be allowed if some error has occurred or some outstanding reason for the trade. Error could include but not limited to putting siblings on

a team or a special request that was documented prior to draft was somehow not honored. No matter the error or outstanding reason, ALL trades must be brought to the Recreation Department within 24 hours and the Recreation Department has full authority in this instance.

VII. WAITING LIST

- A. The waiting list will be established to fill vacancies on each team as they occur. The number of players, names and so forth will be confidential to the department.
- B. Players will be put on the waiting list in order of date and time they sign up which will be recorded at the time of registration.

VIII. EQUIPMENT

- A. Appropriate equipment will be issued to each individual coach at a meeting and equipment will be sport specific. Sport specific meaning that equipment will change from sport to sport.
- B. Coaches will have to sign for equipment, and it will be their responsibility to see that it is turned back into the Recreation Department once the season concludes.
- C. It is the coach's responsibility to ensure the equipment is not abused and is accounted for.
- D. Coaches will receive practice balls with initial issue of equipment. Additional balls will be issued as needed.

IX. PRACTICES

- A. Practice schedules will be each Head Coach's responsibility.
- B. Practice times must be reserved by calling the Recreation Department. Practices will be scheduled on first come, first served basis.
- C. All practices across all MCRD youth sports are not allowed on Wednesday or Sunday. All practices must end by 9 p.m. across all youth sports. Practice times, locations, and schedules will be determined by the Head Coach. Coaches must contact the Recreation Department to schedule practices. Coaches will be responsible for making sure lights are off. All lights must be turned off by 9:00pm.
- D. Batting cage must be reserved. No team may reserve cage more than once per week unless there is a vacancy. Coaches may call Recreation Office after 4pm the day before to check on a vacancy.
- E. During the season, a player or team shall be allowed to meet a maximum of four (4) times per week. (This includes scheduled games.)

X. CONDUCT

- A. Team Head Coach and Assistant Coach will be responsible for the conduct of their team.
- B. No rowdiness, profane language or any display of unsportsmanlike conduct will be tolerated.
- C. If a player is ejected from a game for any reason, he/she will be suspended for the next scheduled game. **(Rained out games do not count)**. A second offense will result in suspension of the next two regular season games and could be grounds for expulsion from the program.
- D. If a coach suspends a player from practice or a game, the parents and he Recreation Department must be notified in advance of next practice or game.
- E. Reasons for suspending a player: A player can be suspended for but not limited to fighting and/or being disrespectful to coaches or fellow players.
- F. Player disciplinary actions are the decision of the Head Coach. Parents can request a meeting between Head Coach and Recreation Director to discuss disciplinary actions taken. Head Coach should make every effort to deal with disciplinary actions at the time of the incident. Incidents that occur in practice should be dealt with at practice unless game suspension is warranted.
- G. If a player is suspended, then that player is not eligible to play in the following game. The first suspension is NOT to exceed one game and the child will be allowed to be back at the next practice after serving their one game suspension. If a child is suspended two times in a particular season, then that is grounds for expulsion from the program.
- H. If a coach is ejected from a game, he/she must leave the field immediately. They may sit in the bleachers and be a spectator but, if they are loud or unsportsmanlike, they will be asked to leave the park area.
- I. A coach caught mistreating a player or trying to make a player quit will be suspended for the remainder of the season.
- J. A coach involved in fighting (instigating or taking part) is automatically suspended for one year as a coach. A second offense will result in the coach being banned from all facilities.

XI. OFFICIALS AND PROTESTS

- A. Any game protest must be delivered in person to the Recreation Department Office located at 131 E. Bennett Street, Camilla within forty-eight hours following the game in question. Protests can only be made on a rule or participation.

XII. PARTICIPATION

- A. Once a coach reports a player being sick or injured, he or she may not enter this player into the game.
- B. Any player who is knocked unconscious will not be allowed to reenter the game under any circumstance. Said player must present a note signed by a physician approving him or her to return to practice following the game in which the injury occurred.
- C. When in the official's judgment a player's health or safety is in jeopardy, said player will be removed from the game.
 - F. If a game is forfeited, teams may play a scrimmage game. If the forfeit occurs in the first game, it must be ended fifteen (15) minutes before the second game's scheduled game time.

XIII. UNIFORMS

- A. Baseball – The Mitchell County Parks & Recreation Department will purchase jerseys and caps for regular season teams. Pants and socks will not be the department's responsibility. Players may keep jerseys and caps at the end of the regular season.
- B. Football – The Mitchell County Parks & Recreation Department will provide jerseys, helmets, shoulder pads and pants for teams. All football equipment is property of the Mitchell County Recreation Department and **MUST** be turned in within ONE week of the last game of the season.
 - i. No coach or player is permitted to paint or put logos on helmets belonging to the Recreation Department.
 - ii. Any equipment not turned in within ONE week of the last game, will be billed to the parent/guardian.
- C. Basketball – The Mitchell County Parks & Recreation Department will purchase jerseys for teams. Players may keep regular season jersey.
- D. Soccer – The Mitchell County Parks & Recreation Department will purchase jerseys for teams. Players may keep regular season jersey.
- E. All purchasing of jerseys will be made through the department. No individuals or coach may authorize any purchase.
- F. Absolutely **no jewelry** will be worn at any time during league games. Only exceptions will be Medical Alert tags or bracelets.

XIV. GAME SCHEDULES

- A. Game schedules will not be altered for anything other than unfavorable weather or major school educational functions. Postponed games will be made up if possible.

B. Coaches cannot take it upon themselves to reschedule games.

H. Home/Visitor will be on schedule.

XV. Sports Section

MCRD Youth Sports:

A. Basketball

Season: January – March

Age range: 6-12

Players per team 6- 8

Players are drafted

League Rule: See Coach's packet, GRPA rules.

Playing Time: Half of total game

B. Baseball

Season: March – June

Age range: 7 - 12

Players: 10-12 per team

Leagues:

7-8 Machine Pitch

9-10 Machine Pitch, possibly live arm (depending on skill level)

11-12 Live Arm

Players are drafted

League Rules: See Coach's Packet, GRPA Rules

Playing Time: Continuous batting order, player has to play one inning in the field in three innings and 2 innings in the field if game goes over three innings.

T-Ball & Coach Pitch

Season: April – May

Age range: T-ball: 3-4, Coach Pitch: 5-6

Players 6-10 per team

League Rules to be given out

Playing Time: Continuous batting order and everyone plays in the field.

C. Softball

Season: March – June

Age Range: 7-14

Players: 10-14 per team

Leagues

7-8 Machine Pitch

9-10 Machine Pitch

11-12 Live Arm

13-14 Live Arm

League Rules: See attached packet, GRPA rules

Playing Time: Continuous batting order, player has to play one inning in the field in three innings and 2 innings in the field if game goes over three innings.

D. Soccer

Season: September – November

Age range: 3-12

Players per team: 6-10,

League Rules: See attached packet, GRPA Rules

Playing Time: Half of the game

E. Football

Season: September – November

Players per team: 15-25

Age range: 6-12

Leagues:

Flag: 5 -6

7-8, Tackle with 100-pound weight limit for ball carriers

9-10, Tackle with 125-pound weight limit for ball carriers

11-12, Tackle with 150-pound weight limit for ball carriers

League Rules: See attached Packet, GRPA Rules

Playing Time: Minimum of 6 plays per half to equal to a minimum of 12 plays total for the entire game.

F. Cheerleading:

Season; September – November

Age range: 6-12

League Trophies:

MCRD will issue trophies to the Champions of each league in each program.

There will be individual trophies for each player on the team and a team trophy that will be given to the head coach of said team. The forementioned rule will take place provided there is a Championship played in said league and if not each participant throughout the league will get a trophy.

XVI. Lightning Policy

If lightning is detected within 10 miles, then all play is suspended for a minimum of 30 minutes. Fields to be cleared. Players are to go inside dugout, locker room, or go to vehicle in parking lot. If no lightning occurs within the 10-mile radius for 30 minutes, then play can resume. No more than two lightning delays in one night and if this occurs all play is suspended for the night. A game called due to lightning, rain, or unusual circumstances will be considered a complete game and will NOT be rescheduled after 3 full innings have been played or after 2 ½ innings if the home team is ahead and batting when the game is called. This rule will not apply to any playoff games, which will be rescheduled and will start anew.

MITCHELL COUNTY PARKS & RECREATION ALL STAR SELECTION PROCESS (ALL SPORTS)

1. Any child chosen for the All-Star team MUST live in or be a full-time student in Mitchell County. This is a state rule.
2. MCRD will pay for hotel room night(s) of the Head Coach.
3. MCRD will only pay the entry fee to the GRPA District and/or State tournament.
4. Mitchell County Recreation will pay a maximum of two hotel room nights up to \$125.00 per night. Any amount over the \$125.00 limit will be the responsibility of the parents. (Adopted May 2023)
5. MCRD will provide a game jersey. All other uniform needs must be provided by the parents/guardians/coaches/sponsors.
6. All Star Selection will go by the following process:
 - A. Head Coaches will be given full roster of entire league and they will vote on their personal choice for All Stars. Limit not to exceed sport specific GRPA All Star roster limit. Players with the most votes will be selected as All Stars. The All-Star Head Coach will have the right to break any vote ties in regards player All Star selection.
 - B. Head Coach All Star player selections are to be turned into the Recreation Department a minimum of 24 hours prior to All Star Selection.
 - C. The All-Star Head Coach will be selected prior to All Star Selection
 - D. Being on the roster at the beginning of the season is grounds for possibly being chosen for All Stars.

7. A player chosen for All-Stars, BEGINS All-Stars and does not fulfill his position on the team, without reasonable cause, may not be eligible the following year. Eligibility will be determined by recreation staff.
8. Any and all All-Star Head Coaches for MCRD sports will be determined in the following fashion: The Recreation Director and Recreation Supervisor will each be allowed one vote for All Star Head Coach. Also, each head coach of said/particular sport will be allowed one vote for All Star Head Coach. Assistant All Star Coaches must be picked from within the program itself and the choosing of Assistant All Star Coaches is the responsibility of the All-Star Head Coach.

Mitchell County Recreation Department All Star Participation Guidelines
Congratulations on being selected to the All-Star team for MCRD. This is a great accomplishment, and we salute you for all your hard work. It has paid off! This accomplishment comes with responsibility, dedication, and an understanding that you are now part of something bigger. You are now a representative of Mitchell County, and everyone needs to remember that and act accordingly. The following guidelines MUST be signed by the parent of each All-Star participant. By signing these guidelines, the parent and child agree they will abide by these guidelines and act accordingly.

1. There is NO guarantee of playing time. This goes for all children in all sports. MCRD wants all children to play and encourages that, but this is not about one child or one parent, it is about the TEAM. This is about teaching teamwork and life lessons!
2. Parents are NOT to approach a coach during a game to talk about playing time at all! The time to do that is after the game and only then.
3. All Star participants should be at all practices and scrimmages unless prior authorization by coach, illness, or family emergency. Failure to attend team functions could result in decreased playing time and possible removal from the All-Star team. Family vacations do not count as a family emergency.
4. Be on time for all practices, scrimmages, and games! Failure to be on time can result in loss of playing time.
5. Attitude matters!! Parents and players each need to have a good attitude towards the team and be encouraging. Do NOT be a distraction from the team and its goal of winning as a team! This includes being disrespectful towards tournament officials and coaches.
6. Traveling: Be prepared to travel not only for District Tournaments, but also State Tournaments. In terms of state tournaments, be prepared to stay several days, possibly several hours, away from home. MCRD will not be providing any transportation as this is solely the responsibility of the parents of the child(s).

7. Brackets will be made available as soon as possible, and if the participant cannot make these dates, then another participant will be picked in his or her place.

Failure to adhere to these guidelines will have consequences, which could be decreased playing time, expulsion from the team, removal of parent(s) from tournament, and possibly not being allowed to participate in All-Stars for MCRD for a period of one year.

Athlete Name: _____ Parent Signature: _____
